

पीएम श्री केन्द्रीय विद्यालय

आयुध निर्माणी, दम दम, जेमोर रोड

कोलकाता - 700 028



PM SHRI Kendriya Vidyalaya

Ordnance Factory, Dum Dum

Jessore Road, Kolkata – 700 028

Phone No. – 25592500, 25299463

Email – kvofdumdum2011@gmail.com

Website – <https://ofdumdum.kvs.ac.in>

KV Code – 1268, School No. – 19198

CBSE Affiliation No. 2400033

E.CANTEEN/FIN/2024-25/KVOFDD/

Dated: 01.08.2024

Tender Notice

Sub: - Invitation of quotation for Canteen & Catering Services/supply of food in Vidyalaya Premises.

Sir/ Madam,

1. The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalaya set up for imparting education to the children of transferable Central Govt. Employees among others. PM SHRI Kendriya Vidyalaya O.F. Dum Dum is a Co-Education School under Ministry of Education.
2. Quotations are invited by the undersigned from registered caterers in Pen Paper Mode for a period of 01 (one) year for its premises/ building from the date of signing the contract.
3. There are approximately 2100 students studying in this Vidyalaya from Class Balvatika III to Class 12 and around 90 employees working in different capacity from Support Staff to Principal. Since, this Vidyalaya is dedicated for teaching and learning for students from different age group 5 years to 16 years and it is our duty to provide them the hygienic and qualitative food stuffs to students. Therefore, it is expected that the prospective Bidder should submit their Bid considering the laid down Standard / Norms of agency of Government of India in the larger interest of children.
4. **Bid Price:-**
 - a) Approximate Foot Fall to be served per day will be 200.
 - b) The bidder shall quote unit price for the supply of the mentioned items to this School only as per specification.
 - c) All duties, taxes and other levies payable by the bidder shall be included in the total price.
 - d) The rate quoted by the bidder shall be fixed for the duration of the contract (and shall be quoted in Indian Rupees only).
 - e) Each bidder shall submit only one quotation.
 - f) Telex or facsimile quotations are not acceptable.
 - g) The bid should be submitted for catering along with EMD for Rs 10,000/- (Rs. Ten Thousand) by bank draft in favour of "**KV OF DUMDUM V VIKASH NIDHI**", Account No.619502050000022, IFSC Code :- **UBIN0561959**, Bank Name :- **Union Bank of India** and proof of deposit to be submitted along with the bid.
5. **Tender submission Details:**

The Single Packet Bid (consisting all statutory documents as well as financial document) is invited in Sealed Envelope. The Tender should reach to the Office of Undersigned by **Dated 17.08.2024 at 02.30 PM**. The Tender will be opened on the same date at 03.00 PM. Only one representative or owner of the firm should attend the Tender Opening process. Owners of the Firm should authorize one representative for the same. If the representative is unable to produce the authorization, he / she may be refused to attend the process.
6. **Essential Requirement for evaluation of Bid:-**

The Quotation will be treated as non-responsive if any of the following documents are not attached:-

 - a) Registration Certificate of the firm.
 - b) Brief profile of the company and evidence to establish that the bidder has successfully executed contracts of similar nature and magnitude in the last 03 (**Three**) years.
 - c) Self-attested copy of FSSAI License/ renewal of license under Food Safety and Standards Act valid till date.
 - d) Self-attested copy of proof of GST registration.
 - e) CA Audited Balance Sheet & Profit and loss Account for the last **three** years.
 - f) Self-attested copy of PAN/TAN in the name of company and current IT clearance certificate.
 - g) Bidder shall deposit Rs.10000/- (Rupees Ten Thousand only) as Earnest Money Deposit (EMD) in the form R T G S / N E F T in favour of "**KV OF DUMDUM V VIKASH NIDHI**", Account No.619502050000022,IFSC Code - **UBIN0561959**, Bank Name :- **Union Bank of India** and proof of deposit to be submitted along with the bid.
 - h) **EMD & Experience are exempted for MSME registered agencies.**
 - i) Undertaking of not being blacklisted by any organization from last 3 years on the letter head of the Firm.

DECLARATION

It is certified that the details submitted for tender is absolutely correct and authentic to the best of my knowledge. I/ We will be responsible for incorrect information & discrepancies in future.

Signature:

Name of the Firm:

7. Award of contract :

- a) The buyer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest rate in total.
- b) **If multiple numbers of Bids found L1, the decision of L1 will be decided upon the Firm offers greater value of Token License Fee as prescribed in this Bid. Furthermore, the Bid is tied among the L1 again, the decision for L1 will be taken into account on the basis of the price quoted for Lunch whose Firm has quoted lesser price for the same. If the Ties still persist, the decision will be taken by the committee.**
- c) The bidder whose bid is accepted will be notified of the award of the contract by the Vidyalyaya prior to expiry of the quotation validity period.
- d) The buyer prior to the expiration of the Bid Validity period will notify the bidder whose Bid is accepted for the award of contract. The terms of the accepted offer shall be incorporated in the contract.
- e) Notwithstanding the above, the buyer reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the awards of the contract.

The buyer looks forward to receiving the quotation and appreciates the interest of the bidder in this KV.

Ashant
01.08.24
PRINCIPAL
PM SHRI KENDRYA VIDYALAYA
श्री केंद्रीय विद्यालय आयुध निर्माणा
PM Shri Kendrya Vidyalaya Ordnance Factory
दमदम कोलकाता/Dum Dum Kolkata-28

PM SHRI KENDRIYA VIDYALAYA ORDNANCE FACTORY DUMDUM

TERMS AND CONDITIONS:-

1. The Validity of running canteen will expire one year after the date of issue this order.
2. Contractor's Obligations:-
 - a) Contractor shall maintain the canteen and pantries in clean and hygienic conditions.
 - b) Contractor shall not exhibit or cause to be exhibited in the canteen premises any printed or written notices or advertisements of any kind, whatsoever, except notices related to the working of the canteen, without the prior permission of the K.V.
 - c) Contractor shall be required to sign an indemnity bond, pledging that it will be his sole responsibility to keep all the fixed assets and furniture, cutlery, etc., in safe custody and shall hand over the same to the K.V. as and when demanded. Any loss or breakage of these items shall be at the cost and responsibility of the contractor and shall be recovered by the contractor. Replacement of utensils, cutleries, furniture, etc., shall be made by the K.V. only for the normal wear and tear. In respect of all other items, normal wear and tear will be decided by the K.V. Breakages and all other losses whatsoever and replacements required to be made shall be made good by the contractor at his cost in the manner as may be decided by the K.V. in case the contractor fails to recover the aforesaid losses, the company shall be at liberty to recover the cost of these items from the security deposit and the dues payable by the K.V. to the contractor.
 - d) The K.V. reserves the right to deduct any amount that becomes payable by the contractor in respect of the labour being employed by him for executing the job awarded, under any Act or rules framed there under and in force from time to time. The same shall be recovered from bills payable to the contractor as debt recoverable.
3. The party should invariably follow the under mentioned points during the period of running canteen in the Vidyalaya campus.
 - a) All edible items must be hygienic and should not be sold at more than the market price.
 - b) No narcotic items, such as Pan, Zarda, Gutka, Wines, Cigarettes, Tobacco items etc, or any other such drug should be either made available or sold or supplied in the Vidyalaya premises.
 - c) A price list of items made available should be displayed before starting the canteen services.
 - d) Should maintain polite and courteous relation with the customers.
 - e) Should keep canteen and its surroundings neat and clean always and should not create any sort of unhygienic situation, disturbance or nuisance or any other such problems to the students and customers of the Vidyalaya.
 - f) The canteen runner should not encourage any act of indiscipline either in the canteen or in the KV premises.
 - g) The party should not stay at night in Vidyalaya premises.
 - h) Any sort of food poisoning or a consequential situation of dirty and unhygienic in the vidyalaya premises will be at the risk of the firm and shall be total responsibility to face the consequences.
 - i) No outsiders will be allowed inside the Vidyalaya premises during or after school hours for canteen purpose or for any such other reason.
 - j) An EM/SD of Rs. 10,000/- should be deposited by the party in the vidyalaya office.
 - k) This Vidyalaya will provide following facilities and / or equipment free of charge to the Contractor for the sole purpose of providing canteen services.
 - i. Canteen premises with dining hall, kitchen pantry on a Token License fee of Rs. 1200.00 per month for the Canteen and Furniture for the dining hall.
 - ii. Electricity
 - iii. Water (drinking and for washing)
 - iv. Two fans, one refrigerator and Six Led Tubelights.
 - v. Available Kitchenware and equipment.
 - h) The Vidyalaya authorities can suspend or cancel or withheld running of canteen without assigning any reason, in the interest of the students.



PRINCIPAL
PM SHRI KV OF DUMDUM
प्राचार्य/Principal
पीएमश्री केन्द्रीय विद्यालय अयुध निर्माण
Pm Shri Kendriya Vidyalaya Ordnance Factory
साधु कॉन्सकाता/Dum Dum Kolkata-28

PM SHRI KENDRIYA VIDYALAYA ORDNANCE FACTORY DUMDUM

MENU LIST FOR DAILY CANTEEN SUPPLY

Sl. No.	NAME OF THE ITEM	UNIT / PACKAGE	RATE (INCLUDING ALL CHARGES) QUOTED BY THE BIDDER (IN RUPEES ONLY)
1.	PURI/ KACHORI WITH SABJI	2 PCS	
2.	KACHORI WITH DAL	2 PCS	
3.	PARATHA WITH SABJI	1 PC	
4.	CHHOLA BHATURA	1 PC	
5.	THEPLA WITH SUKHA ALOO	1 PC	
6.	CHOWMEIN (VEG/ EGG/ CHICKEN)	1 PLATE (VEG) 1 PLATE (EGG) 1 PLATE (CHICKEN)	
7.	SANDWICH	1 PLATE (VEG) 1 PLATE (EGG) 1 PLATE (CHICKEN)	
8.	SWEETS	1 PC GULABJAMUN 50 GRAM 1 PC BALUSAKH 50 GRAM 1 PC RASOGULLA 50 GRAM	
9.	HOT TEA	60 ML	
10.	HOT COFFEE	60 ML	
11.	HOT MILK	100 ML	
12.	ROTI SABJI	1 PC	
13.	OMELETTE (ONE EGG) OMELETTE (TWO EGG)	1 PC 1 PC	
14.	FRENCH TOAST	1 PC	
15.	BUTTER TOAST	2 PCS	
16.	VEG SOUP	100 ML	
17.	CHICKEN CHOP	1 PC 50 GRAM	
18.	FISH CHOP	1 PC 50 GRAM	
19.	VEG CHOP	1 PC 50 GRAM	
20.	ONION PAKORA	1 PC 50 GRAM	
21.	MIXED VEG PAKORA	1 PC 50 GRAM	
22.	IDLI WITH SAMBAR	100 GRAM 1 PC	
23.	ALOO PARATHA WITH CHUTNEY	1 PC	
24.	RICE/ 4 ROTI. DAL. ONE SABJI. SALAD	VEG THALI / ORDINARY LUNCH	
	PULAO/ 4 ROTI. PANEER VEGETABLE. DAL. SALAD. PAPAD. SWEET	VEG SPECIAL LUNCH	
	RICE/ 4 ROTI. DAL. ONE SABJI. EGG. SALAD. PAPAD	EGG THALI	
	RICE/ 4 ROTI. DAL. ONE SABJI. FISH. SALAD. PAPAD	FISH THALI	
	RICE/ 4 ROTI. DAL. ONE SABJI. CHICKEN. SALAD. PAPAD	CHICKEN THALI	
25.	MOMO (VEG) MOMO (CHICKEN)	2 PCS 2 PCS	
26.	ONE PLATE RICE WITH DAL/ VEGETABLE	HALF PLATE	
27.	ONE PLATE RICE WITH DAL/ VEGETABLE	FULL PLATE	
28.	ROTI (PLAIN)	1 PC	
29.	VEGETABLE / DAL	HALF PLATE	
30.	PANEER VEGETABLE	HALF PLATE	
31.	VEGETABLE PULAO	HALF PLATE FULL PLATE	
32.	BISCUIT/ COLD DRINK/ CHOCOLATE/ PACAKGED FOOD ETC.	NOT MORE THAN MRP	

The rates quoted by the bidder may be inclusive of GST / Taxes. The Canteen Contractor are free to provide the additional packaged food stuffs i.e. Mixture, Ice cream, Bhujiya etc of well known Brand with the approval of Competent Authority on MRP/ Market Rates.

Firm Signature with Seal


 PRINCIPAL
 PM SHRI KV OF DUMDUM

PM SHRI KENDRIYA VIDYALAYA ORDNANCE FACTORY DUMDUM
CATERING SERVICES

Sl. No.	Name of the Item	For Per Head Basis	Rate (including all charges) quoted by the Bidder (in Rs. Only)
1.	KACHAURI / PURI. SABJI / BREAD WITH JAM. BREAD WITH BUTTER/ BANANA/ APPLE / EGG 2 PCS. ORANGE / IDLI SAMBHAR / CHUTNEY / VEG CHOWMEIN / SANDWICH / ALOO PARATHA	BREAKFAST	
2.	RICE. 4 CHAPATI. DAL, FRENCH FRIES / ALOO BHAJI / MIXED SABJI. CHICKEN / FISH / PANEER FOR VEGETARIAN, SALAD, PAPAD, PICKLE, SWEET	LUNCH	
3.	ONION PAKORA. VEG PAKORA/ TEA WITH BISCUITS	EVENING SNACKS	
		TOTAL	

Sd/-
PRINCIPAL
PM SHRI KV OF DUMDUM

PM SHRI KENDRIYA VIDYALAYA ORDNANCE FACTORY DUMDUM

LUNCH FOR MEETING/ SEMINAR/ VARIOUS TRAINING PROGRAMMES/ SHORT DURATION WORKSHOPS INCLUDING IN-SERVICE COURSES & IRRESPECTIVE OF COURSE TITLES.

Sl. No.	Particulars	For Per Head Basis	Rate (including all charges) quoted by the Bidder (in Rs. Only)
1	Working Lunch including Breakfast & Evening Tea for MEETING/ SEMINAR/ VARIOUS TRAINING PROGRAMMES/ SHORT DURATION WORKSHOPS INCLUDING IN-SERVICE COURSES ETC.	Working Lunch including Breakfast & Evening Tea	

Note: - The Rate of Working Lunch cannot be quoted greater than the ceiling as prescribed by KVS (HQ) vide their Letter No. 11-Acad0338T(4)/1/2018-Academic/ 544-576 Dated. 10.10.2018. The Rate will be revised subject to the revision of the rates by KVS (HQ). The Contractor will submit bills for items served for official purposes periodically in appropriate Bill dully verified by the Vidyalaya Committee. The Bill so produced by the Contractor will be settled within one month if the bills meet all the requirements as specified by the office.

DA FOR CHILDREN (SPORTS, SCOUT & GUIDES, EBSE, SCIENCE EXHIBITION, YOUTH PARLIAMENT ETC.)

Sl. No.	Particulars	For Per Head Basis	Rate (including all charges) quoted by the Bidder (in Rs. Only)
1	FULL MEAL / DA FOR CHILDREN (SPORTS, SCOUT & GUIDES, EBSE, SCIENCE EXHIBITION, YOUTH PARLIAMENT ETC.) which includes Breakfast, Lunch, Evening Snacks & Dinner for a Day.	DA FOR CHILDREN FOR A DAY.	

Note: - The Rate of DA for Children cannot be quoted greater than the ceiling as prescribed by KVS (HQ) vide their Letter No. 110355/01/2024-25/KVS(HQ)/SPORTS/ENHANCEMENT OF DA/3102-3114 Dated. 27.05.2024. The Rate will be revised subject to the revision of the rates by KVS (HQ). The Contractor will submit bills for items served for official purposes periodically in appropriate Bill dully verified by the Vidyalaya Committee. The Bill so produced by the Contractor will be settled within one month if the bills meet all the requirements as specified by the office.

Sd/-
PRINCIPAL

PM SHRI KV OF DUMDUM